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Council of  
Ministers  
of Education,  
Canada

Conseil des  
ministres  
de l'Éducation  
(Canada)

**2019 TRENDS IN INTERNATIONAL MATHEMATICS AND SCIENCE STUDY (TIMSS 2019)  
MAIN STUDY – MATHEMATICS AND SCIENCE**

**2019 PAN-CANADIAN ASSESSMENT PROGRAM (PCAP 2019)  
MAIN STUDY – MATHEMATICS, SCIENCE, AND READING**

**REQUEST FOR LOCAL TABLE LEADERS**

**Ottawa, Ontario**

**TIMSS: July 2–19, 2019**

**PCAP: July 11–26, 2019**

The Trends in International Mathematics and Science Study (TIMSS) is an international assessment conducted under the auspices of the International Association for the Evaluation of Educational Achievement (IEA), and it targets mathematics and science knowledge of students in Grades 4 and Grade 8/Secondary II. Countries can choose to participate in the Grade 4 assessment only, the Grade 8/Secondary II assessment only, or both. The assessment is based on a comprehensive mathematics and science framework developed collaboratively with the participating countries. In Canada, about 29,000 students from over 1,100 schools are taking part in the TIMSS 2019 Main Study.

The Pan-Canadian Assessment Program (PCAP) is a cyclical program of assessments of student achievement in mathematics, science, and reading, conducted by the Council of Ministers of Education, Canada (CMEC). Each PCAP assessment has one of these areas of learning as the primary domain and includes the other two components as minor domains. In 2019, the primary domain is mathematics. The main study will be administered to approximately 32,000 students from more than 1,600 schools across Canada.

The TIMSS 2019 and the PCAP 2019 Main Studies will be scored in Ottawa, Ontario, from July 8 to July 26, 2019. Scorer leaders and table leaders will meet in advance of the scoring dates in their respective subjects. Table leaders will be responsible for training scorers and for assisting scorers at their tables throughout the scoring session. Table leaders also work closely with scorer leaders and other table leaders.

Approximately 30 table leaders (English, French, or bilingual) will be involved in the session, with some participants coming from ministries and departments of education across the country. Therefore, openings will be available for local table leaders from the Ottawa-Gatineau region.

Individuals wishing to participate are invited to outline their qualifications and experience, using the electronic form available at <https://www.surveymonkey.ca/r/localscorers2019>. All applications will be considered.

Applicants must meet the following criteria:

- have experience scoring past cycles of TIMSS or PCAP in their respective subjects
- have a background in teaching language arts, mathematics, or science (as applicable)
- be a regular teacher, substitute teacher, retired teacher, or future teacher
- have knowledge of the provincial programs of study for the target populations (TIMSS – Grade 4 and/or Grade 8/Secondary II, PCAP – Grade 8/Secondary II) in their respective subjects
- be available for the **entire** duration of scoring session(s) in their respective subjects, including the table leaders’ training
- reside in the immediate vicinity of Ottawa-Gatineau; and
- have the knowledge and ability to use computers efficiently (i.e., be computer literate).

Bilingualism is considered an asset.

Table leaders will perform their duties as shown in the table below. The maximum number of anticipated working days is shown. Please note that in addition to weekdays, some table leader training and scoring are scheduled on Saturday.

	<b>Mathematics</b>	<b>Science</b>	<b>Reading</b>
TIMSS Main Study – Table leaders’ training <b>(Grade 4 and Grade 8/Secondary II)</b>	July 2–3 Contract up to 2 days	July 4–6* Contract up to 3 days (*includes Saturday, July 6 <sup>th</sup> )	
TIMSS Main Study <b>(Grade 4)</b>	July 8–19 Contract up to 10 days	July 8–19 Contract up to 10 days	
TIMSS Main Study <b>(Grade 8/Secondary II)</b>	July 8–12 Contract up to 5 days	July 8–17 Contract up to 8 days	
PCAP Main Study Table leaders’ training	July 11–13* Contract up to 3 days (*includes Saturday, July 13 <sup>th</sup> )	July 16–17 Contract up to 2 days	July 18–19 Contract up to 2 days
PCAP Main Study	July 15–20* Contract up to 6 days (*includes Saturday, July 20 <sup>th</sup> )	July 18–24 Contract up to 5 days	July 20–26* Contract up to 6 days (*includes Saturday, July 20 <sup>th</sup> )

The allocation of table leaders was determined by the TIMSS and PCAP coding requirements.

The daily fee is \$250 per day (includes 4 per cent vacation pay), plus \$33 per workday for incidental expenses (no receipts required). No other expenses (e.g., meals, transportation, parking, daycare) will be reimbursed. **The application deadline is May 17, 2019**, after which date all candidates will be notified of the status of their application.